

# PARKS & LEISURE SERVICES

Parks & Leisure Services  
Civic Properties  
Cultural Services  
Recreation Services  
Parks



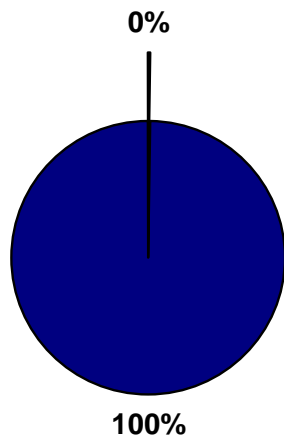
GENERAL FUND

**PARKS & LEISURE SERVICES**

David Graham - Director of Parks & Leisure Services

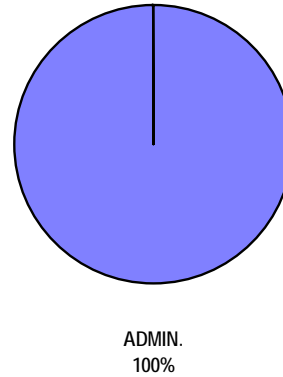
**Percent of General Fund Operating**

Parks & Leisure Services = \$0.2 Million



General Fund Operating = \$62.4 Million

**Division Summary**

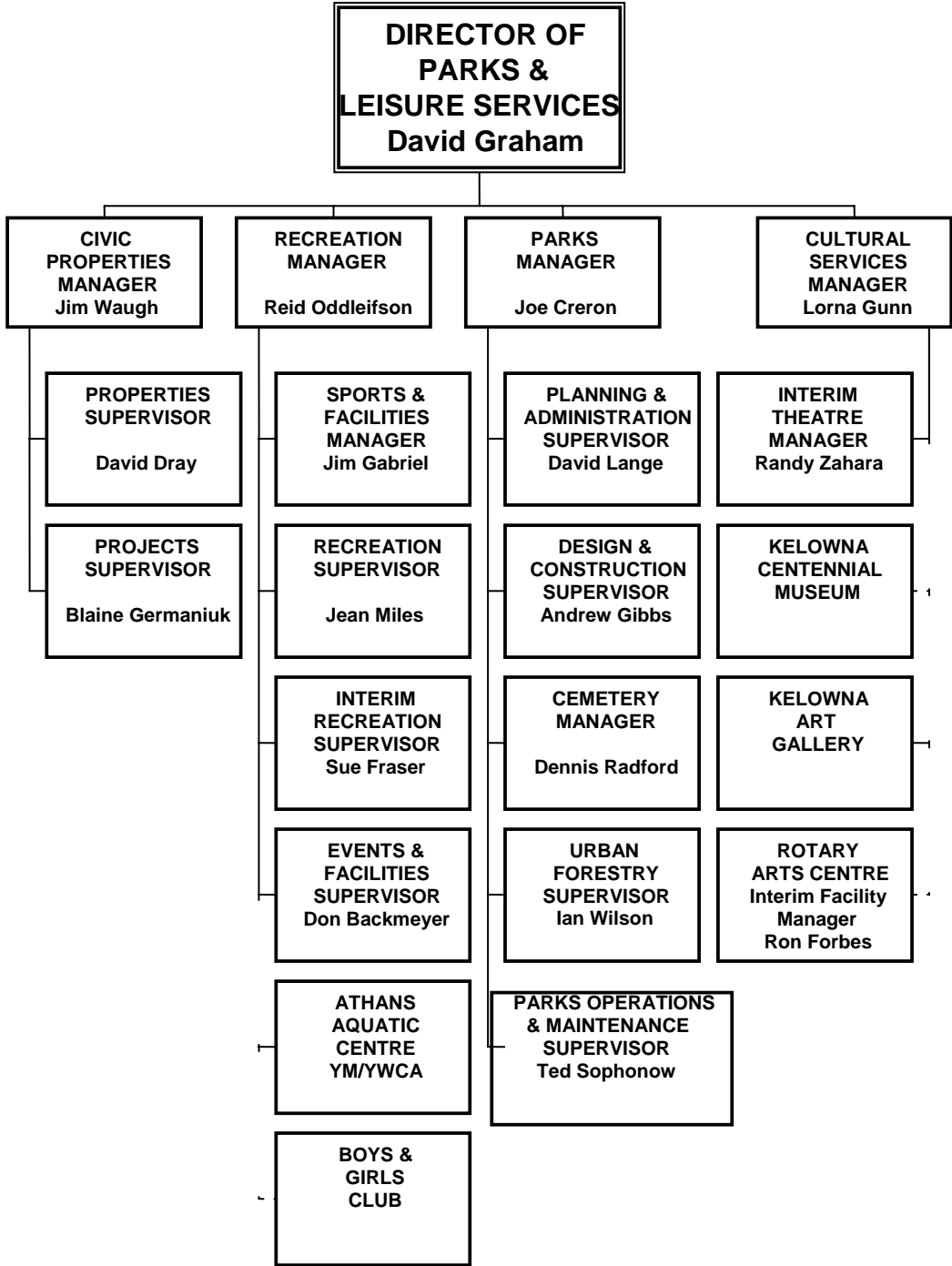


**Department Overview**

	Revised Adopted 2004	Financial Plan 2005	Change from Prior Year	Percent Change
<b>Taxation Expenditures</b>				
<b>Net Operating</b>	212,263	212,867	604	0.3%
<b>Capital</b>	0	0	0	0.0%
<b>Total Taxation Expenditure</b>	212,263	212,867	604	0.3%
<b>Authorized Positions</b>	2.1	2.1	0.0	0.0%

# PARKS & LEISURE SERVICES

## ORGANIZATIONAL CHART



## ***PARKS & LEISURE SERVICES***

### **DEPARTMENT GOALS**

To fulfill the City of Kelowna's mandate to provide comprehensive recreational services; broad access to parks and recreational facilities; opportunities for cultural enrichment; and well planned, maintained and operated civic facilities and operated parks.

### **CURRENT YEAR STRATEGIC OBJECTIVES**

See Divisional Summaries for Recreation, Culture, Parks, and Civic Properties Divisions.



Crowds in front of the Aquatic building, Regatta Day 1910.

## **PARKS & LEISURE SERVICES**

### ***Department ID Section Descriptions***

#### **ADMINISTRATION**

The Administration Section of the Parks and Leisure Services Department provides senior level support, guidance, and direction to the four Divisions of the Department in its role of delivering recreational, cultural, facility, and parks services to citizens and visitors in Kelowna. This includes the development of operational and long-range plans, financial strategies, partnerships, and policy direction through recommendations to the City Manager and City Council.

### ***PERFORMANCE MEASURES***

<b><i>PROGRAM INPUT MEASURES</i></b>	<b>Actual 2003</b>	<b>Revised Adopted 2004</b>	<b>Financial Plan 2005</b>
191 ADMINISTRATION	206,277	212,263	212,867
<b><i>Total Net Operating Expenditures</i></b>	<b>206,277</b>	<b>212,263</b>	<b>212,867</b>

## **PARKS & LEISURE SERVICES DIVISION SUMMARY**

### **REVENUES / EXPENDITURES BY CATEGORY**

	ACTUAL 2003	REVISED ADOPTED 2004	FINANCIAL PLAN 2005
<b>REVENUE</b>			
FEES AND CHARGES			
OTHER REVENUE	(36,684)	(3,812)	(3,812)
TRANSFERS FROM FUNDS	(39,470)	(15,100)	
Special (Stat Reserve) Funds			
Development Cost Charge Funds			
Accumulated Surplus	(39,470)	(15,100)	
<b>TOTAL REVENUE</b>	<b>(76,154)</b>	<b>(18,912)</b>	<b>(3,812)</b>
<b>EXPENDITURES</b>			
SALARIES & WAGES	195,689	194,897	196,001
INTERNAL EQUIPMENT	3		
MATERIAL & OTHER	41,247	33,778	18,178
CONTRACT SERVICES	35,492	2,500	2,500
DEBT			
INTERNAL ALLOCATIONS			
TRANSFERS TO FUNDS	10,000		
Special (Stat Reserve) Funds			
Development Cost Charge Funds			
Accumulated Surplus	10,000		
<b>TOTAL EXPENDITURES</b>	<b>282,431</b>	<b>231,175</b>	<b>216,679</b>
<b>NET OPERATING EXPENDITURES</b>	<b>206,277</b>	<b>212,263</b>	<b>212,867</b>
<b>CAPITAL EXPENDITURES</b>			
FROM TAX DEMAND			
OTHER FUNDING SOURCES			
<b>GROSS CAPITAL EXPENDITURES</b>			
<b>NET OPERATING &amp; CAPITAL EXP.</b>	<b>206,277</b>	<b>212,263</b>	<b>212,867</b>

#### **AUTHORIZED F.T.E. POSITIONS**

	BUDGETED FTE'S 2003	ACTUAL 2003	REVISED ADOPTED 2004	FINANCIAL PLAN 2005
<i>Salaried</i>	2.1	2.2	2.1	2.1
<i>Hourly</i>				
<i>Contract</i>				

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**PARKS & LEISURE SERVICES**

<b>Description of Program Changes</b>		<b>2005 Gross Cost Change</b>	<b>2005 Net Impact</b>	<b>2005 FTE</b>
1)	2004 One-time supplementals	(\$15,100)	\$0	
2)	Salary adjustments	\$1,104	\$1,104	
3)	Miscellaneous adjustments	(\$500)	(\$500)	
<b>Total Changes for 2005</b>		<b>(\$14,496)</b>	<b>\$604</b>	<b>0.0</b>

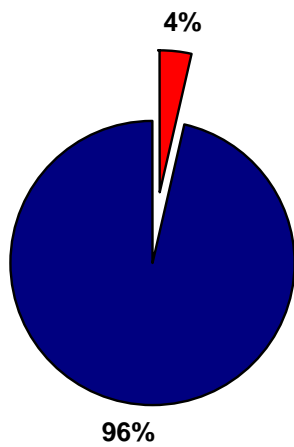
GENERAL FUND

**CIVIC PROPERTIES**

David Graham - Director of Parks & Leisure Services  
 Jim Waugh - Civic Properties Manager

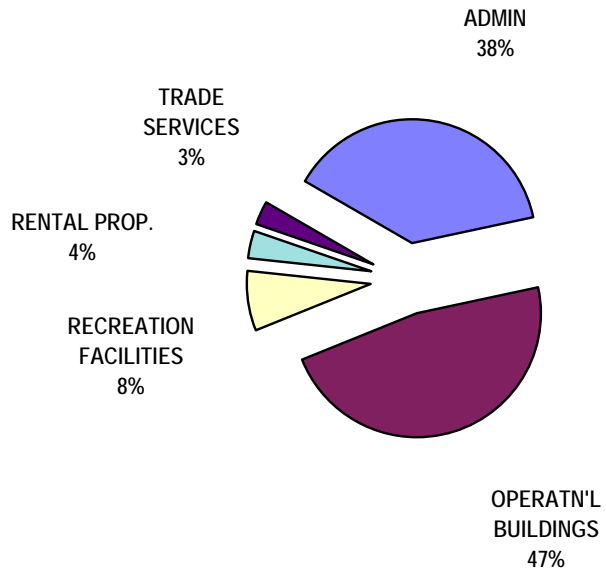
**Percent of General Fund Operating**

Civic Properties = \$2.2 Million



General Fund Operating = \$62.4 Million

**Division Summary**



**Department Overview**

	Revised Adopted 2004	Financial Plan 2005	Change from Prior Year	Percent Change
<b>Taxation Expenditures</b>				
<b>Net Operating</b>	2,070,325	2,248,650	178,325	8.6%
<b>Capital</b>	2,134,900	1,759,250	(375,650)	-17.6%
<b>Total Taxation Expenditure</b>	4,205,225	4,007,900	(197,325)	-4.7%
<b>Authorized Positions</b>	12.1	11.7	(0.5)	-3.7%



# **CIVIC PROPERTIES**

## **DEPARTMENT GOALS**

Civic Properties is responsible for the administration and supervision of Property Services: the scheduling of routine and non-routine building and facility maintenance; the collection of data, preparation of estimates, supervision and coordination of design; tendering and construction activities as required for the capital program; the supervision and coordination of maintenance and service contracts; the administration of civic leases and concessions; the maintenance of corporate inventory of vacant holding lands; the supervision and maintenance of corporate inventory of office equipment and furnishings; the maintenance of public parking lots and parking structures; the administration of security services contracts; the operation and maintenance of marine facilities.

Civic Properties Division has overall responsibility for asset preservation strategies for all buildings and facilities, which includes roof maintenance programs, building management systems, HVAC, electrical systems and structural maintenance. The preparation and administration of structural and building repair reserve supplemental budget requests and capital program submissions for all buildings and facilities is with the Civic Properties Division.

Civic Properties provides Transit System facilities maintenance support; supervises Trade Services provided to all City Departments (signage, painting, carpentry); provides support services (signage, crowd control equipment, seating) for community celebrations, including operation and maintenance of the City's parade float.

The implementation of policies and recommendations of the Official Community Plan and the Recreation Facility and Parkland Development Master Plan as they relate to Civic Properties Division.

The development of public and private partnerships as appropriate for maximizing existing resources and minimizing demand for general taxation.

The review of data collected by the Citizens Survey 2004 and preparation of supplemental and capital submissions as appropriate to address inputs received.

Civic Properties continues to focus on effective maintenance programs for City facilities, with emphasis on timely response; investigates energy efficient design and implementation in City facilities where economically feasible; reviews opportunities for additional new revenue sources and coordinates the extensive program of capital and supplemental projects.

## **CURRENT YEAR STRATEGIC OBJECTIVES**

### **FACILITIES/EQUIPMENT/TECHNOLOGY**

1. Civic Property's goal of maintaining energy efficiency wherever possible has identified the need for more readily available information pertaining to utility consumption. A review of currently available information will follow with the development of a new system for tracking statistics.
2. In 2004, a review of furniture and equipment purchases and maintenance procedures was begun which included the review of other municipalities' procedures. The purpose is to develop a more efficient method for tracking inventory, which will aid in distribution and will establish a standard for capital and operating purchases as well as simplify the subsequent years' capital submission.
3. Develop design for the new aquatic facility at the Capital News Centre.
4. Replace lacrosse box at PRC.
5. Complete phase II renovations to City Hall, fourth and main floors.
6. Complete renovations at the Doyle Ave RCMP Detachment.
7. Replace City Hall Council audio equipment.
8. Complete PRC Natatorium structural repairs.
9. Complete shower room renovation for Memorial Arena.

10. Complete City Park Waterpark upgrades.
11. Theatre orchestra pit renovations.
12. Complete Phase I of Military Museum upgrades and begin Phase II.
13. Begin Memorial Arena interior improvements Phase II.

**PARTNERSHIPS/AGREEMENTS**

1. Renegotiation of leases for Kelowna Marina and other concession leases as they come due.
2. Establishment of a lease for the City Park Pavilion, Hot Sands Concession and the Barefoot Bar Concession.
3. Completion of a lease with CORD to allow the Central Okanagan Search and Rescue to use the Ellison Firehall.
4. The Tripartite agreement between the Grand, the City and the Strata units for the Lagoon maintenance broke down prior to 2003. Months of legal reviews have left the agreement unenforceable and in 2005, a new maintenance agreement will be established and presented to the group.

**RESEARCH & DEVELOPMENT**

1. To establish and implement a process for evaluating performance indicators/measurements to simplify the budget preparation process.



## **CIVIC PROPERTIES**

### **Department ID Section Descriptions**

#### **ADMINISTRATION**

Civic Properties staff administer and supervise City owned properties. They are also responsible for administering security services contracts and initiating, coordinating and supervising maintenance and service contracts.

#### **OPERATIONAL BUILDINGS**

Maintenance and supervision of all Operational Buildings (ie. City Hall, Fire Stations, Libraries) including corporate furnishings and office equipment for City owned buildings. Civic Properties also coordinates the design and tendering activities required for capital expansion.

#### **RECREATIONAL FACILITIES**

Schedules and coordinates maintenance of recreation facilities excluding stadiums, arenas, youth and seniors centres, sportsfields and water parks as maintained by Recreation Services. Operates and maintains marine

#### **TRADE SERVICES**

This section is responsible to supervise trade services provided to all City departments (e.g. signage, painting, carpentry) and also coordinates and supervises construction projects.

#### **RENTAL PROPERTIES & OTHER**

Manages the maintenance of more than 50 City-owned houses and concessions. Provide maintenance support for the transit system facilities. Provide support services (e.g. signage, crowd control equipment, and seating) for community celebrations.

#### **NEW CONSTRUCTION & RENOVATIONS**

Manages the coordination, budget, design and construction for new and existing civic facilities.

### **PERFORMANCE MEASURES**

<b>PROGRAM INPUT MEASURES</b>	<b>Actual 2003</b>	<b>Revised Adopted 2004</b>	<b>Financial Plan 2005</b>
211 ADMINISTRATION	950,381	825,687	864,067
213 OPERATIONAL BUILDINGS	1,091,704	1,002,620	1,059,504
214/199 RECREATIONAL FACILITIES	96,396	130,499	175,172
216 - 219 RENTAL PROP, PARKING, OTHER	(99,312)	64,049	80,100
222 - 228 TRADE SERVICES	49,386	47,470	69,807
<b>Total Net Operating Expenditures</b>	<b>2,088,555</b>	<b>2,070,325</b>	<b>2,248,650</b>

## **CIVIC PROPERTIES**

### **PERFORMANCE MEASURES**

	Actual 2003	Estimated 2004	Proposed 2005
<b>PROGRAM OUTPUTS</b>			
# of facilities maintained (excluding residential)	61	61	61
# of major capital projects over \$500,000	3	2	1
# of renovations and minor capital projects between \$100,000 and \$500,000	15	13	16
# of renovations and minor capital projects under \$100,000	112	126	130
<b>PROGRAM OUTCOMES</b>			
% of capital projects completed vs projects budgeted - carryovers and F&E included - (units)	40%	22%	40%
% of operating projects completed vs projects budgeted - supplemental carryovers included - (units)	45%	20%	37%
<b>EFFICIENCY MEASURES</b>			
Utility expenditures on hydro and gas per square foot	n/a	n/a	
Repair/replacement costs per square foot for maintenance			
Janitorial cost per square foot			
<b>CUSTOMER SATISFACTION</b>			
<b>INNOVATION AND LEARNING</b>			
Knowledge and application of innovative energy management systems and techniques initiated in budget year.	2	4	2

## **CIVIC PROPERTIES SUMMARY**

### **REVENUES / EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2003</b>	<b>REVISED ADOPTED 2004</b>	<b>FINANCIAL PLAN 2005</b>
<b><u>REVENUE</u></b>			
FEES AND CHARGES	(443,447)	(407,383)	(381,185)
OTHER REVENUE	(610,199)	(345,447)	(326,598)
TRANSFERS FROM FUNDS	(145,605)	(503,710)	(331,300)
Special (Stat Reserve) Funds		(25,000)	(25,000)
Development Cost Charge Funds			
Accumulated Surplus	(145,605)	(478,710)	(306,300)
<b>TOTAL REVENUE</b>	<b>(1,199,251)</b>	<b>(1,256,540)</b>	<b>(1,039,083)</b>
<b><u>EXPENDITURES</u></b>			
SALARIES & WAGES	715,844	812,492	868,997
INTERNAL EQUIPMENT	50,794	56,068	62,348
MATERIAL & OTHER	1,500,326	1,402,260	1,311,939
CONTRACT SERVICES	370,910	476,317	522,441
DEBT			
INTERNAL ALLOCATIONS	32,340	32,340	32,340
TRANSFERS TO FUNDS	617,592	547,388	489,668
Special (Stat Reserve) Funds	33,502	55,720	
Development Cost Charge Funds			
Accumulated Surplus	584,090	491,668	489,668
<b>TOTAL EXPENDITURES</b>	<b>3,287,805</b>	<b>3,326,865</b>	<b>3,287,733</b>
<b>NET OPERATING EXPENDITURES</b>	<b>2,088,555</b>	<b>2,070,325</b>	<b>2,248,650</b>
<b><u>CAPITAL EXPENDITURES</u></b>			
FROM TAX DEMAND	1,486,500	2,134,900	1,759,250
OTHER FUNDING SOURCES	13,148,127	9,766,750	4,303,240
<b>GROSS CAPITAL EXPENDITURES</b>	<b>14,634,627</b>	<b>11,901,650</b>	<b>6,062,490</b>
<b>NET OPERATING &amp; CAPITAL EXP.</b>	<b>16,723,182</b>	<b>13,971,975</b>	<b>8,311,140</b>

#### **AUTHORIZED F.T.E. POSITIONS**

	<b>BUDGETED FTE'S 2003</b>	<b>ACTUAL 2003</b>	<b>REVISED ADOPTED 2004</b>	<b>FINANCIAL PLAN 2005</b>
<i>Salaried</i>	4.3	4.5	4.6	4.6
<i>Hourly</i>	7.5	7.7	7.5	7.1
<i>Contract</i>				

## **CIVIC PROPERTIES**

<b>Description of Program Changes</b>	<b>2005 Gross Cost Change</b>	<b>2005 Net Impact</b>	<b>2005 FTE</b>
1) 2004 One-time supplementals	(\$448,140)	\$0	-1.0
2) Annualized 2004 budget cost	(\$600)	(\$600)	
3) Salary Adjustments	\$18,736	\$18,736	
4) Utility cost adjustments	\$24,034	\$24,034	
5) Miscellaneous Adjustments	\$1,065	\$1,065	
6) 2005 Supplementals	\$491,460	\$98,410	0.5
7) 2005 Expenditure Reduction	(\$1,540)	(\$1,540)	
 <b>Total Changes for 2005</b>	 <b>\$85,015</b>	 <b>\$140,105</b>	 <b>-0.5</b>
 <b>Unfunded 2005 Requests</b>			
1) 2005 Supplementals	\$140,000	\$20,000	
 <b>Total Changes for 2005</b>	 <b>\$140,000</b>	 <b>\$20,000</b>	 <b>0.0</b>

**2005 SUPPLEMENTAL REQUEST SUMMARY  
FINANCIAL PLAN  
GENERAL FUND PRIORITY 1 - BY DEPARTMENT**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>GROSS</u>		<u>FUNDING SOURCE</u>	<u>NET AMOUNT</u>	<u>ONE-TIME ONGOING</u>
		<u>AMOUNT</u>	<u>REVENUE</u>			
<b><u>CIVIC PROPERTIES</u></b>						
192-10-211-0-001	SEASONAL TRUCK LEASE	5,500	0		5,500	ONGOING
303-10-211-0-001	CELLULAR PHONES INCREASE	3,850	0		3,850	ONGOING
311-10-211-0-001	PROJECT DESIGN AND PLANNING	15,000	0		15,000	ONGOING
606-10-211-0-9102	PAY TELEPHONE REVENUES	0	(4,000)		4,000	ONGOING
231-10-213-C735-001	QUEENSWAY TEMPORARY WASHROOM	1,620	0		1,620	ONGOING
252-10-213-C257-520	GLENMORE COMM POLICE STATION JANITOR	1,880	0		1,880	ONGOING
XXX-10-213-C100-545	CITY HALL INTERIOR PLANT MAINTENANCE	4,000	0		4,000	ONGOING
XXX-10-213-C580-XXX	PARKS HQ MAINTENANCE INCREASE	4,710	0		4,710	ONGOING
XXX-10-214-C595-XXX	KNOX MOUNTAIN PARK SECURITY	25,730	0		25,730	ONGOING
20-10-218-PL955-9450	WATERFRONT PARKING LOT REVENUE INC	0	4,000		(4,000)	ONGOING
252-10-219-C813-574	BRENT'S GRIST MILL SECURITY	5,900	0		5,900	ONGOING
XXX-219-10-C320-XXX	HIGH ROAD STORAGE MAINTENANCE	3,220	0		3,220	ONGOING
XXX-10-219-C519-XXX	MARTIN EDUCATION CENTRE MAINTENANCE	3,000	0		3,000	ONGOING
231-10-222-0-4631	COMMUNITY FLOAT RENOVATION	20,000	0		20,000	ONGOING
18-10-21X-CXXX-9400	VARIOUS LEASE REDUCTIONS	0	(24,000)		24,000	ONGOING
26X-10-2XX-XXXX-588	UTILITY COST ADJUSTMENT*	24,034	0		24,034	ONGOING
XXX-10-2XX-XXX-XXX	BUILDING REPAIRS FROM RESERVE*	417,050	417,050	BLDGREP	0	ONETIME
DEPARTMENT TOTALS		535,494	393,050		142,444	

**2005 EXPENDITURE REDUCTION SUMMARY  
FINANCIAL PLAN  
BY DEPARTMENT**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>GROSS</u>		<u>FUNDING SOURCE</u>	<u>NET AMOUNT</u>	<u>ONE-TIME ONGOING</u>
		<u>AMOUNT</u>	<u>REVENUE</u>			
<b><u>CIVIC PROPERTIES</u></b>						
385-10-219-C120-001	FORMER KELOWNA COURT TAX	1,540	0		1,540	ONGOING
XXX-10-21X-XXXX-XXX	GST REDUCTION	4,692	0		4,692	ONGOING
DEPARTMENT TOTALS		6,232	0		6,232	

CITY OF KELOWNA  
2005 CAPITAL BUDGET SUMMARY  
GENERAL FUND  
PROVISIONAL BUDGET



CHARTFIELD	DESCRIPTION	TAXATION	SURPLUS/ RESERVES	DEBENTURE OTHR BORRW	FED / PROV FUNDING	DEV/COMM OTHR CONTRB	UTILITY REVENUE	TOTAL
<b>CIVIC PROPERTIES - Priority 1</b>								
1. 10-220-C1001	CITY HALL - SECURITY UPGRADE	5,500	0	0	0	0	0	5,500
2. 10-220-C1007	FACILITY DOOR UPGRADES	14,700	0	0	0	0	0	14,700
3. 10-220-C1018	CITY HALL - 4th FLOOR RENOVATIONS	215,000	315,000	0	0	0	0	530,000
4. 10-220-C2010	FIREHALL SECURITY FENCING	20,000	0	0	0	0	0	20,000
5. 10-220-C3002	YARDS - ROOF EXTENSION	4,000	0	0	0	0	0	4,000
6. 10-220-C3005	YARDS OFFICE RENOVATIONS	50,000	0	0	0	0	0	50,000
7. 10-220-C3014	YARDS - LIGHTING	16,500	0	0	0	0	0	16,500
8. 10-220-C3441	QUEENSWAY TRANSIT BUILDING	0	75,000	0	0	0	0	75,000
9. 10-220-C5006	PRC PILASTER REPAIRS	103,000	0	0	0	0	0	103,000
10. 10-220-C5121	OKMAC-A/C AND FURNACE REPLACEMENT	5,500	0	0	0	0	0	5,500
11. 10-220-C5202	PRC MAIN POOL BASIN	95,000	0	0	0	0	0	95,000
12. 10-220-C5294	CITY PARK CHILDREN'S WATERPARK	80,000	0	0	0	0	0	80,000
13. 10-220-C5401	MEMORIAL ARENA LOCKERS RENO	17,250	0	0	0	0	0	17,250
14. 10-220-C5403	MEMORIAL ARENA ENTRANCE IMPR.	250,000	0	0	0	0	0	250,000
15. 10-220-C5406	MEMORIAL ARENA - CHANGE ROOMS	70,000	30,000	0	0	0	0	100,000
16. 10-220-C5451	RUTLAND ARENA GLASS HEIGHT INCREASE	7,000	0	0	0	0	0	7,000
17. 10-220-C5502	FUTURE AQUATIC CENTRE DESIGN	250,000	0	0	0	0	0	250,000
18. 10-220-C5651	APPLE BOWL TRACK UPGRADE	125,000	0	0	0	0	0	125,000
19. 10-220-C5803	PARKS HQ RENOVATIONS	0	175,000	0	0	0	0	175,000
20. 10-220-C5860	BEN LEE SKATEPARK SIGNAGE	4,000	0	0	0	0	0	4,000
21. 10-220-C5902	COSBA - PARKING LOT LIGHTS	0	0	0	0	6,000	0	6,000
22. 10-220-C5950	PIONEER PAVILION COMPOUND	2,000	0	0	0	0	0	2,000
23. 10-220-C7303	THEATRE - LIGHT PIPES	20,000	0	0	0	0	0	20,000
24. 10-220-C7304	THEATRE - ALARM SYSTEM	7,500	0	0	0	0	0	7,500
25. 10-220-C7333	RCA - BACKSTAGE SAFETY LIGHTS	3,500	0	0	0	0	0	3,500
26. 10-220-C7334	RCA - SECURE STORAGE	4,000	0	0	0	0	0	4,000
27. 10-220-C7335	RCA - AUDIO SYSTEM	2,500	0	0	0	2,500	0	5,000
28. 10-220-C7341	LAUREL BUILDING EXTERIOR PAINT	20,000	0	0	0	0	0	20,000
29. 10-220-C7381	ART GALLERY RENOVATIONS	11,300	0	0	0	0	0	11,300
30. 10-220-PL255	CHAPMAN PARKADE SECURITY	0	5,000	0	0	0	0	5,000
31. 10-220-PL338	ELLIS ST. PARKING LOT LIGHTING	0	5,000	0	0	0	0	5,000
32. 10-221-C1000-Q	CITY HALL - FURNISHINGS & EQP	76,130	0	0	0	0	0	76,130
32. 10-221-C2000-Q	FIREHALLS - FURNISHINGS & EQP	5,400	0	0	0	0	0	5,400
32. 10-221-C2500-Q	RCMP - FURNISHINGS & EQP	35,400	0	0	0	0	0	35,400
32. 10-221-C3000-Q	YARDS - FURNISHINGS & EQP	3,020	0	0	0	0	0	3,020
32. 10-221-C5000-Q	PRC - FURNISHINGS & EQP	6,700	0	0	0	0	0	6,700
32. 10-221-C5800-Q	PARKS - FURNISHINGS & EQP	7,100	0	0	0	0	0	7,100
32. 10-221-C7100-Q	LIBRARIES - FURNISHINGS & EQP	12,650	0	0	0	0	0	12,650
32. 10-221-C8880-Q	WWTP - FURNISHINGS & EQP	600	0	0	0	0	0	600
33. 10-221-C7120	MISSION LIBRARY F&E	65,000	0	0	0	0	0	65,000
34. 10-221-C7350	ART GALLERY SHELVEING	69,000	0	0	0	118,000	0	187,000
35. 10-221-C9990-Q	PUBLIC ART PROVISION	0	113,000	0	0	0	0	113,000
36. 10-230-C8130	BRENT'S GRIST MILL	75,000	0	0	0	25,000	0	100,000
DEPARTMENT PRIORITY 1 TOTALS		1,759,250	718,000	0	0	151,500	0	2,628,750



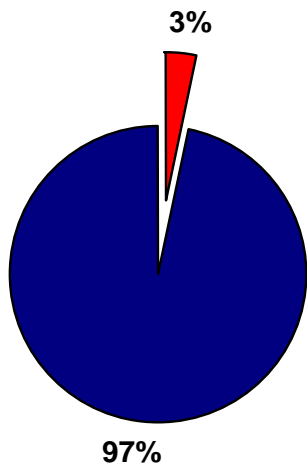
**GENERAL FUND**

**CULTURAL SERVICES**

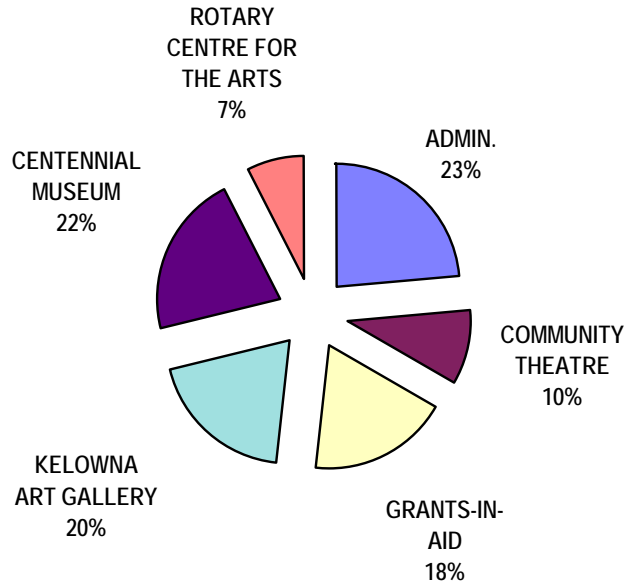
David Graham - Director of Parks & Leisure Services  
Lorna Gunn - Cultural Services Manager

**Percent of General Fund Operating**

Cultural Services = \$2.0 Million



**Division Summary**



General Fund Operating = \$62.4 Million

**Department Overview**

	Revised Adopted 2004	Financial Plan 2005	Change from Prior Year	Percent Change
<b>Taxation Expenditures</b>				
Net Operating	1,855,450	2,035,168	179,718	9.7%
Capital	0	0	0	0.0%
<b>Total Taxation Expenditure</b>	1,855,450	2,035,168	179,718	9.7%
<b>Authorized Positions</b>	5.1	7.0	1.8	35.5%

# **CULTURAL SERVICES**

## **DEPARTMENT GOALS**

To enrich the artistic and cultural life of our community through the direct provision of cultural services, the contract relationships with other agencies, and the providing of leadership to cultural development initiatives.

To promote Kelowna as the Cultural Capital of Canada through a wide range of events and community development projects.

To promote the Cultural District through implementation of the Cultural District marketing plan including enhancement of tourism partnerships.

To increase the number of festivals in the Cultural District and nurture existing festivals by providing funding support.

To enhance our combined cultural product through co-operative planning and communication.

To increase communication, collaboration and build bridges between arts organizations, cultural services and multicultural organizations in our city.

To effectively manage the Kelowna Community Theatre.

## **CURRENT YEAR STRATEGIC OBJECTIVES**

### **FACILITIES/EQUIPMENT/TECHNOLOGY**

1. In partnership with Civic Properties and our Cultural District stakeholders, host a workshop to identify the capital requirements for our civic facilities for the next decade and beyond.

### **PARTNERSHIPS/AGREEMENTS**

1. Build bridges, increase communication and collaboration between arts organizations, cultural services and multi-cultural organizations.
2. Complete work with the Kelowna Museum and the Kelowna Art Gallery on management/lease agreements.
3. Work with the Kelowna Art Gallery, Kelowna Museums, Rotary Centre for the Arts and Sunshine Theatre Company to implement their Capacity Building projects.
4. Work with Kelowna Arts Foundation on a strategic planning initiative.

### **PROJECTS**

1. Complete the Cultural Capital of Canada programming and put legacies into place.
2. Create the second annual "Life and Arts Festival" and co-ordinate the Centennial celebrations in May 2005.
3. Complete four major public art projects in 2005.
4. Complete a strategic plan for cultural services and cultural development.

### **RESEARCH & DEVELOPMENT**

1. Continue a multi-level cultural development program to enhance the Cultural District plan, arts and cultural festivals and appropriate tourism products.
2. Implement a new business planning model for the Kelowna Community Theatre.
3. Complete the third and final phase of a Performance Measurement project to ensure that our marketing goals are being met.

## **CULTURAL SERVICES**

### **Department ID Section Descriptions**

#### **ADMINISTRATION**

The Cultural Services Division works closely with the City's many community partners to serve the cultural needs of the City. The division supports the City's cultural district and cultural tourism initiatives. The Division manages the City's relationship with the Kelowna Art Gallery, Kelowna Museum, Kelowna Arts Foundation, Parks Alive! and the Rotary Centre for the Arts.

#### **KELOWNA ART GALLERY**

The Kelowna Art Gallery, located at 1315 Water Street, offers travelling exhibitions as well as a permanent collection that highlights work by British Columbia artists. Exhibits change approximately every six weeks. School tours and art classes are popular, offering innovative interpretive programs for children and adults.

#### **CENTENNIAL MUSEUM**

For over 50 years the Kelowna Centennial Museum has been home to our community's cultural heritage offering historical objects that tell our region's history, and examples of cultural handiwork from around the world. The Kelowna Museum offers school and public programs, a historic photo service, a gift shop, a reference library and archives, state-of-the art conservation lab and a wide range of changing exhibitions. The Orchard Museum, located in the historic Laurel Packinghouse, tells the story of the Okanagan Valley's transformation from wide open cattle range to beautifully symmetric orchards. The Wine Museum, centrally located as well in Kelowna's historic Laurel Packinghouse, offers exhibits, programs, special events and, of course, award winning and limited edition V.Q.A. British Columbia wines for sale.

#### **ROTARY CENTRE FOR THE ARTS**

The new 46,000 square foot arts and cultural facility was opened in 2002. The facility provides spaces for dance, music, 8 artist studios, pottery, community meetings, commercial and non-profit art gallery displays, food/beverage services, and a 332 seat theatre.

### **PERFORMANCE MEASURES**

<b>PROGRAM INPUT MEASURES</b>		<b>Actual 2003</b>	<b>Revised Adopted 2004</b>	<b>Financial Plan 2005</b>
201	ADMINISTRATION	282,894	419,277	478,749
202	COMMUNITY THEATRE	152,453	171,965	201,946
192	GRANTS-IN-AID	213,343	287,500	368,860
194	KELOWNA ART GALLERY	383,379	393,028	397,543
195	CENTENNIAL MUSEUM	429,760	433,220	437,610
198	ROTARY CTR FOR THE ARTS	135,200	150,460	150,460
<b>Total Net Operating Expenditures</b>		<b>1,597,029</b>	<b>1,855,450</b>	<b>2,035,168</b>

## **CULTURAL SERVICES**

### **PERFORMANCE MEASURES**

	Actual 2003	Estimated 2004	Proposed 2005
<b>PROGRAM OUTPUTS</b>			
# of Theatre rentals - non profit performance		90	100
# of Theatre rentals - no profit technical/rehearsal		65	70
# of Theatre rentals - commercial performance		15	25
# of Theatre rentals - conference		45	45
# of Theatre Lobby rentals - non profit (separate functions)		8	8
# of Theatre Lobby rentals - commercial (separate functions)		8	8
# of Theatre Rehearsal Room rentals - non profit		175	175
# of Theatre Rehearsal Room rentals - commercial		10	10
<b>PROGRAM OUTCOMES</b>			
# of user group meetings		2	2
# of Artscares project - in lobby - 2 month showings		6	6
<b>EFFICIENCY MEASURES</b>			
% of RCA Theatre usage		80%	80%
<b>CUSTOMER SATISFACTION</b>			
Availability of cultural activities (per citizens survey)	90%	93%	93%
Kelowna Community Theatre (per citizens survey)	97%	95%	95%
<b>INNOVATION AND LEARNING</b>			
# of non profit partnerships - contract programming		3	3
# of Commercial partnerships - contract programming		2	8
# of self produced contract programs		1	1

## CULTURAL SERVICES

### REVENUES / EXPENDITURES BY CATEGORY

	ACTUAL 2003	REVISED ADOPTED 2004	FINANCIAL PLAN 2005
<b><u>REVENUE</u></b>			
FEES AND CHARGES	(183,527)	(212,250)	(234,250)
OTHER REVENUE	(81,076)	(281,930)	(288,360)
TRANSFERS FROM FUNDS	(287,788)	(381,510)	(296,080)
Special (Stat Reserve) Funds			
Development Cost Charge Funds			
Accumulated Surplus	(287,788)	(381,510)	(296,080)
<b>TOTAL REVENUE</b>	(552,391)	(875,690)	(818,690)
<b><u>EXPENDITURES</u></b>			
SALARIES & WAGES	320,917	330,797	495,247
INTERNAL EQUIPMENT	630	200	200
MATERIAL & OTHER	645,420	965,585	1,447,242
CONTRACT SERVICES	972,116	1,249,558	732,169
DEBT			
INTERNAL ALLOCATIONS	15,000	5,000	
TRANSFERS TO FUNDS	195,337	180,000	179,000
Special (Stat Reserve) Funds			
Development Cost Charge Funds			
Accumulated Surplus	195,337	180,000	179,000
<b>TOTAL EXPENDITURES</b>	2,149,420	2,731,140	2,853,858
<b>NET OPERATING EXPENDITURES</b>	<b>1,597,029</b>	<b>1,855,450</b>	<b>2,035,168</b>
<b>CAPITAL EXPENDITURES</b>			
FROM TAX DEMAND			
OTHER FUNDING SOURCES			
<b>GROSS CAPITAL EXPENDITURES</b>			
<b>NET OPERATING &amp; CAPITAL EXP.</b>	<b>1,597,029</b>	<b>1,855,450</b>	<b>2,035,168</b>

#### AUTHORIZED F.T.E. POSITIONS

	BUDGETED FTE'S 2003	ACTUAL 2003	REVISED ADOPTED 2004	FINANCIAL PLAN 2005
<i>Salaried</i>	2.7	2.9	3.0	4.8
<i>Hourly</i>	2.1	2.3	2.1	2.2
<i>Contract</i>				

## **CULTURAL SERVICES**

Description of Program Changes	2005 Gross Cost Change	2005 Net Impact	2005 FTE
1) One-time supplementals	(\$12,000)	(\$12,000)	-0.2
2) Annualized 2004 budget costs	\$15,195	\$15,195	0.1
3) Salary adjustments	\$3,740	\$3,740	
4) Miscellaneous adjustments	\$1,813	\$1,813	
5) 2005 supplementals	\$205,570	\$129,570	1.9
<b>Total Changes for 2005</b>	<u>\$214,318</u>	<u>\$138,318</u>	<u>1.8</u>
<b>Unfunded 2005 Requests</b>			
1) 2005 supplementals	\$54,000	\$54,000	
2) <b>Total Unfunded for 2005</b>	<u>\$54,000</u>	<u>\$54,000</u>	<u>0.0</u>

**2005 SUPPLEMENTAL REQUEST SUMMARY  
FINANCIAL PLAN  
GENERAL FUND PRIORITY 1 - BY DEPARTMENT**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>GROSS AMOUNT</u>	<u>REVENUE</u>	<u>FUNDING SOURCE</u>	<u>NET AMOUNT</u>	<u>ONE-TIME ONGOING</u>
<b>CULTURAL SERVICES</b>						
466-10-192-0-78131	DOWNTOWN PATROL PROGRAM	15,360	0		15,360	ONGOING
466-10-192-0-7811	KELOWNA ARTS FOUNDATION GRANT	50,000	0		50,000	ONGOING
XXX-10-194-0-476	KELOWNA ART GALLERY OPERATING GRANT	9,700	0		9,700	ONGOING
466-10-195-0-476	MUSEUM ARCHIVAL SERVICES & MAINTENANCE	11,130	0		11,130	ONGOING
XXX-10-195-0-476	MUSEUM OPERATING GRANT INCREASE	8,260	0		8,260	ONGOING
372-10-201-0-001	OFFICE SPACE RENTAL	2,500	0		2,500	ONGOING
511-10-201-0-001	CULTURAL DEVELOPMENT SUPERVISOR	56,250	0		56,250	ONGOING
XXX-10-201-0-001	CULTURAL FACILITIES MANAGER	55,000	55,000	PROV	0	ONETIME
618-10-202-C730-9401	THEATRE RENTAL REVENUE	0	21,000	REVENUE	(21,000)	ONGOING
521-10-202-C730-001	THEATRE TECHNICIAN	7,800	0		7,800	ONGOING
XXX-10-202-C730-594	STAGE MAINTENANCE BUDGET INCREASE	4,000	0		4,000	ONGOING
232-10-202-C731-5091	THEATRE STRUCTURAL REVIEW	8,000	0		8,000	ONETIME
XXX-10-202-C731-5XX	THEATRE MAINTENANCE BUDGET INCREASE	2,570	0		2,570	ONGOING
26X-10-202-X-588	UTILITY COST ADJUSTMENTS*	2,713	0		2,713	ONGOING
	DEPARTMENT TOTALS	233,283	76,000		157,283	

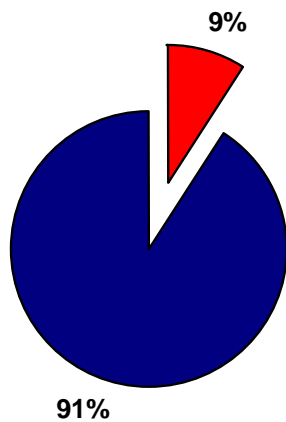
GENERAL FUND

**RECREATION SERVICES**

David Graham - Director of Parks & Leisure Services  
Reid Oddleifson - Recreation Manager

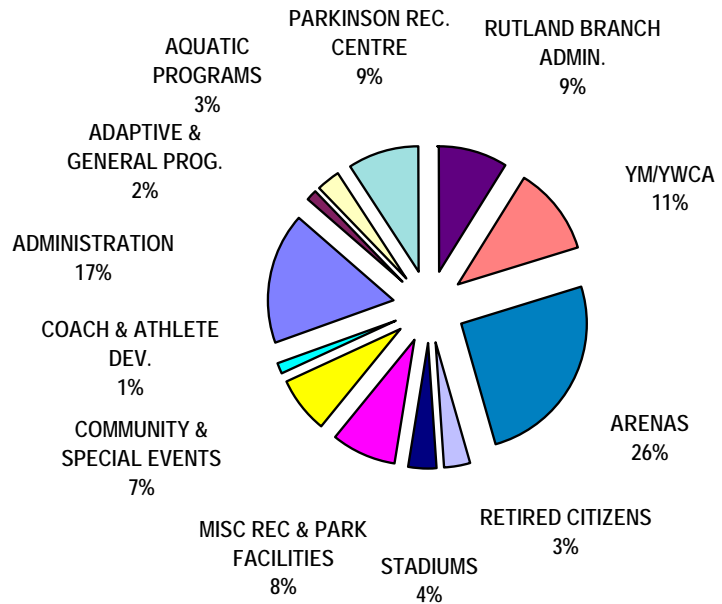
**Percent of General Fund Operating**

Recreation Services = \$5.8 Millio



General Fund Operating = \$62.4 |

**Division Summary**



**Department Overview**

	Revised Adopted 2004	Financial Plan 2005	Change from Prior Year	Percent Change
<b>Taxation Expenditures</b>				
<b>Net Operating</b>	5,537,363	5,763,932	226,569	4.1%
<b>Capital</b>	60,100	108,300	48,200	80.2%
<b>Total Taxation Expenditure</b>	5,597,463	5,872,232	274,769	4.9%
<b>Authorized Positions</b>	58.0	58.5	0.5	0.9%



# **RECREATION SERVICES**

## **DEPARTMENT GOALS**

### **VISION STATEMENT**

Through excellence and innovation in recreation and leisure we are inspired by the changing needs and diversity of our community to create essential opportunities for health, growth and community development.

### **MISSION STATEMENT**

We will meet the changing needs of our community through excellence and innovation in recreation, leisure and sport development to create essential opportunities for an active community through:

- Enhancing personal growth health and well-being.
- Delivering safe, accessible and fun leisure opportunities.
- Developing a sense of spirit and pride in ourselves and our community.
- Promoting healthy lifestyles utilizing our resources effectively.

Support and facilitate the development of all individuals in the City of Kelowna through the provision of a wide variety of programs reflecting the needs of the community.

Enhance participation and education, which increase the overall well being, spirit, and pride of Kelowna citizens.

Enhance the physical, social, emotional, and cultural development of families.

Encourage leisure opportunities throughout Kelowna that are available and accessible to all citizens, recognizing that leisure is very important in the lives of seniors, the disadvantaged and persons with a disability.

Maintain professional and motivated staff to deliver recreation services to Kelowna residents.

Facilitate and lead an integrated sport community that promotes networking, collaboration and participation in the management of facilities and spaces.

Implement the policies, recommendations and strategies of the Official Community Plan for Leisure Services and the Recreation Facility & Parkland Development Masterplan.

Enhance Community Development aspects by supporting and expanding involvement from the community in Parks and Recreation systems.

## **CURRENT YEAR STRATEGIC OBJECTIVES**

### **FINANCE**

1. Complete and plan for the implementation of a Parkinson Recreation Centre business plan.
2. Complete specific 'Reserve funding' requirements for Arena, sportsfields and Stadiums.
3. Provide the opportunity for excess revenues to be directed back to the program area performing well financially.

### **HUMAN RESOURCES**

1. Increase training and educational opportunities for staff to build on teamwork and morale.
2. Increase exposure to other Rec. Services through conferences, seminars, workshops, job shadow opportunities, site visits, & exchange with other municipalities.
3. Create individualized training plans for staff.
4. Implement flexible work schedule for coordinators.

5. Review and revise "Contract Instructor" policy procedure and training requirements.

#### **PRODUCTS & SERVICES**

1. Plan and implement strategies, programs, marketing and support for the 2005 Centennial Celebrations in honour of Kelowna's 100<sup>th</sup> anniversary.
2. Implement post event reports for all events receiving a SEDG grants.
3. Create and maintain partnerships with sport organizations to support and improve opportunities and customer services.
4. Implement Sportsfield Strategic Plan working in conjunction with the Sportsfield & Stadium advisory committees.
5. Refine the Pac Sport goals and objectives.
6. Provide leadership to the Outdoor Events Committee and application process.

#### **IMAGE**

1. Re-create the recreationkelowna.com web site in order to focus substantial marketing resources through the internet utilizing the Iron point software.
2. Complete a major review of the Parks and Leisure Guide brochure, to better determine the methods of marketing the totality of our recreation and sport delivery systems.
3. Re-focus the broad array of Recreation Kelowna products and services utilizing an Active Communities approach.
4. Refine an annual marketing strategy to provide a coordinated approach that includes branding for Recreation Kelowna & Sport Kelowna, to enhance and promote the image.

#### **PARTNERSHIPS**

1. Provide support services for the United Nations – NGO – Irene Network.
2. Develop a comprehensive "Active Communities" Strategy and plan to include strategic alliances with Health authorities, physical fitness groups, sports groups, service clubs and others who have an interest in Healthy Active Lifestyles.
3. Improve existing partnerships with Volunteer Kelowna, Terry Fox Run, and Rainbows of Opportunities, Ministry of Children and Family Development.
4. Expand soccer schools and camps through an enhanced partnership with Okanagan Regional Training Centre (ORTC) for soccer schools.
5. Complete a "Capacity Analysis" of local sport associations in order to improve their ability to create their own individual group plans.
6. Create a partnership with School District #23 regarding sportsfield management and standards.
7. Position Kelowna, to qualify for funds from 2010 Olympic Live Sites Grants.
8. Strengthen advisory groups – Arena Advisory committee, Sport Field Advisory Committee, Apple Bowl Consortium.
9. Establish a Youth Ambassador Program in partnership with Kelowna Community Resources, the Kiwanis Clubs of Kelowna, the Centennial Committee and School District #23.
10. Re-Affirm and strengthen the SportKelowna partnership model.

#### **FACILITIES/EQUIPMENT/TECHNOLOGY**

1. Research and acquire information on technological changes, opportunities and products related to recreation services and facilities.
2. Establish a mentor system (1 on 1 training) – identify who can mentor for different software (create new list) Arena/Stadium staff to get 'In House' training on CLASS and Outlook.
3. Restructure the 'shared directory' for Recreation Kelowna computer filing system.
4. Create a comprehensive Recreation facility manual to include floor plans, capacities, uses, photographs, mapping, hours of operation and rental procedures for use in marketing and operations.

## RESEARCH & DEVELOPMENT

1. Restructure and implement a comprehensive system to gather and analyze Recreation statistical data.
2. Continue to work as part of a team to establish plans for Recreation and Sport facilities and services at the Mission Recreation Park.
3. Prepare a Seniors Facility and Community Services Plan based on population growth and demographic trends that addresses programming, staff levels, facility development and customer service.
4. Complete the research for artificial turf sportsfields at Mission Recreation Park and Parkinson Recreation Centre.
5. Provide research opportunities for selected Recreation staff.
6. Evaluate existing facilities to determine if community needs are met in terms of operational, functional and program effectiveness. This process includes trend analysis, public input surveys and is completed on an annual basis for budget review.
7. Research development and expansion option for the Parkinson Recreation Centre's entire site.



Men and women curling on Bankhead Pond, 1905.

## **RECREATION SERVICES**

### **Department ID Section Descriptions**

#### **ADMINISTRATION**

Recreation Administration is responsible to provide direct services to the public for registration, reception, information to the general community on the entire array of Recreation products and services. Recreation Admin also :

- a) Handles all financial transactions and prepares financial reports for Council and other City Departments.
- b) Provides and maintains web based information for recreationkelowna.com and sportkelowna.com.
- c) Establish and maintain agreements with other Recreation Services providers including YM/YWCA, Boys & Girls Club and private Recreation Operations.

#### **RECREATION FACILITIES**

The facility division manages and operates all recreation facilities in Kelowna. In collaboration with community and sports groups. The facility division creates schedules, programs and customer services for all recreation facilities, stadiums, sports fields and parks for outdoor events, leagues, tournaments, rentals, & related community activities.

#### **GENERAL PROGRAM DELIVERY**

The programming division is responsible to proactively deliver a wide variety of Recreation programs and activities reflecting the Leisure needs of the community.

Through research and evaluation, the programming division implements new trends and opportunities in the Leisure Recreation field.

To create new recreation program partnerships with related business and not for profit societies.

#### **SPECIALTY PROGRAMS**

The specialty programming division has taken a proactive approach to deliver a specific variety of recreation programs and activities reflecting specific needs for special populations to ensure such activities are available and accessible to all citizens.

Establishes and maintains a large network of volunteers which assist in the delivery of specialty programs and special events.

#### **COMMUNITY PARTNERSHIP DEVELOPMENT**

The Community & Partnership Development divisions are responsible for expanding community involvement in the Recreation & Parks delivery systems, through facilitation and coordination methods, new programs, community schools. services. events are initiated &/or maintained including those for senior citizens.

### **PERFORMANCE MEASURES**

<b>PROGRAM INPUT MEASURES</b>		<b>Actual 2003</b>	<b>Revised Adopted 2004</b>	<b>Financial Plan 2005</b>
235	ADMINISTRATION	908,849	943,041	973,719
237/39/43	ADAPTIVE & GENERAL PROG.	(81,376)	27,955	86,998
238	AQUATIC PROGRAMS	177,508	166,086	174,466
240	PARKINSON REC. CENTRE	483,672	510,453	525,275
241	RUTLAND BRANCH ADMIN.	372,884	436,040	506,262
242	YM/YWCA	621,670	640,661	659,862
244	ARENAS	1,404,566	1,462,836	1,463,677
245	RETIRED CITIZENS	156,293	182,742	193,354
246	STADIUMS	281,578	220,795	204,722
247	MISC REC & PARK FACILITIES	451,274	500,631	479,349
248/62	COMMUNITY&SPECIAL EVENTS	365,352	394,273	414,398
263	COACH AND ATHLETE DEV.	0	51,850	81,850
<b>Total Net Operating Expenditures</b>		<b>5,142,270</b>	<b>5,537,363</b>	<b>5,763,932</b>

## RECREATION SERVICES

### PERFORMANCE MEASURES

	Actual 2003	Estimated 2004	Proposed 2005
<b>PROGRAM OUTPUTS</b>			
# of planned programs	4,123	4,330	4,500
# of special events	35	35	35
# of registrations	23,515	23,985	24,465
# of total volunteer hours	48,280	49,250	50,230
Total number of hours booked in Arenas	17,204	19,783	19,900
Total number of Access passes issued	781	780	780
# of rental hours booked on sportsfields and stadiums	27,720	28,000	28,000
# of rental hours booked in other facilities	7,992	8,639	8,700
Program attendance	213,600	217,870	222,230
Drop in attendance	250,825	255,840	261,000
<b>PROGRAM OUTCOMES</b>			
% of senior citizens (55+) who are members of the seniors' centre	9%	9%	8%
% of operating budget allocated to program advertising	2%	2%	2%
Ratio of hours rented to staff hours in Arenas	1:1.1	1:1.1	1:1.1
Ratio of program attendance to drop in attendance	1:1.85	1:1.85	1:1.85
Budget compliance	(+ ) (-) 2%	(+ ) (-) 2%	(+ ) (-) 2%
Program success rate for each population segment location and type	N/A	77%	80%
<b>EFFICIENCY MEASURES</b>			
% of registrations completed via E-Connect (Internet)	42%	45%	50%
% of registrations completed in Person, Telephone & Other	58%	55%	50%
Gross Revenue generated per capita	\$38.00	\$40.00	\$42.00
% of program revenue compared to program cost	41%	42%	42%
# of FTE per 10,000 population	5.26	5.35	5.35
% of rental requests processed within 3 working days	90%	90%	90%
Monitor a significant portion of outdoor events complete with status report	66%	70%	75%
Monitor sportsfield/stadium tournaments, events, and rentals complete with status reports	50%	55%	60%
Maintain ratio of instruction participant for general programs	n/a	1:10	1:10
<b>CUSTOMER SATISFACTION</b>			
# of community based organizations that are communicated with on a monthly basis	25	25	25
% of registered programs that participate in customer service surveys	15%	15%	15%
# of policy & procedure reviews held with specified user groups	n/a	4	4
Annual % increase of fees and charges (minimum of CPI)	2%	2%	2%
Satisfaction rate of selected group and individual rental customers through annual customer survey.	n/a	95%	96%
<b>INNOVATION AND LEARNING</b>			
# of community development matrix reviews	n/a	1	1
# of reports created outlining utilization rates and trends for internal and external user groups	20	22	25

## **RECREATION SERVICES SUMMARY**

### **REVENUES / EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2003</b>	<b>REVISED ADOPTED 2004</b>	<b>FINANCIAL PLAN 2005</b>
<b>REVENUE</b>			
FEES AND CHARGES	(2,844,557)	(2,775,665)	(2,814,745)
OTHER REVENUE	(509,279)	(325,281)	(500,981)
TRANSFERS FROM FUNDS	(265,259)	(712,860)	(544,100)
Special (Stat Reserve) Funds			
Development Cost Charge Funds			
Accumulated Surplus	(265,259)	(712,860)	(544,100)
<b>TOTAL REVENUE</b>	<b>(3,619,094)</b>	<b>(3,813,806)</b>	<b>(3,859,826)</b>
<b>EXPENDITURES</b>			
SALARIES & WAGES	3,176,166	3,347,149	3,478,616
INTERNAL EQUIPMENT	82,934	68,198	72,583
MATERIAL & OTHER	3,307,915	3,574,345	3,527,582
CONTRACT SERVICES	1,917,191	2,052,191	2,134,990
DEBT	509	20,600	21,100
INTERNAL ALLOCATIONS		13,350	13,350
TRANSFERS TO FUNDS	276,649	275,336	375,537
Special (Stat Reserve) Funds			
Development Cost Charge Funds			
Accumulated Surplus	276,649	275,336	375,537
<b>TOTAL EXPENDITURES</b>	<b>8,761,364</b>	<b>9,351,169</b>	<b>9,623,758</b>
<b>NET OPERATING EXPENDITURES</b>	<b>5,142,270</b>	<b>5,537,363</b>	<b>5,763,932</b>
<b>CAPITAL EXPENDITURES</b>			
FROM TAX DEMAND	54,906	60,100	108,300
OTHER FUNDING SOURCES	35,414	95,120	27,570
<b>GROSS CAPITAL EXPENDITURES</b>	<b>90,320</b>	<b>155,220</b>	<b>135,870</b>
<b>NET OPERATING &amp; CAPITAL EXP.</b>	<b>5,232,590</b>	<b>5,692,583</b>	<b>5,899,802</b>

#### **AUTHORIZED F.T.E. POSITIONS**

	<b>BUDGETED FTE'S 2003</b>	<b>ACTUAL 2003</b>	<b>REVISED ADOPTED 2004</b>	<b>FINANCIAL PLAN 2005</b>
<i>Salaried</i>	16.2	14.6	16.2	15.2
<i>Hourly</i>	39.2	42.4	41.8	43.3
<i>Contract</i>				

## **RECREATION SERVICES**

<b>Description of Program Changes</b>	<b>2005 Gross Cost Change</b>	<b>2005 Net Impact</b>	<b>2005 FTE</b>
1) 2004 One-time supplementals	(\$730,170)	(\$4,500)	0.0
2) Annualized 2004 budget cost	\$129,740	\$28,440	0.4
3) Salary Adjustments	\$61,818	\$61,818	
4) Appropriation to Reserves (Arena)	\$33,071	\$33,071	
5) Contracted Services (Athans Pool)	\$7,349	\$7,349	
6) Lease agreement payments (Prospera)	\$32,384	\$32,384	
7) Miscellaneous Adjustments	\$4,707	\$4,707	
8) 2005 Supplementals	\$301,020	\$110,580	0.1
9) 2005 Expenditure Reductions	(\$86,750)	(\$20,000)	
 <b>Total Changes for 2005</b>	 <b>(\$246,831)</b>	 <b>\$253,849</b>	 <b>0.5</b>
 <b>Unfunded 2005 Requests</b>			
1) 2005 Supplementals	\$28,400	\$28,400	0.1
 <b>Total Unfunded for 2005</b>	 <b>\$28,400</b>	 <b>\$28,400</b>	 <b>0.1</b>

**2005 SUPPLEMENTAL REQUEST SUMMARY  
FINANCIAL PLAN  
GENERAL FUND PRIORITY 1 - BY DEPARTMENT**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>GROSS AMOUNT</u>	<u>REVENUE</u>	<u>FUNDING SOURCE</u>	<u>NET AMOUNT</u>	<u>ONE-TIME ONGOING</u>
<b>RECREATION</b>						
104-10-235-0-001	2005 CENTENNIAL APPAREL	8,000	0		8,000	ONETIME
XXX-10-239-0-XXXX	FAMILY FUN DAY	10,000	0		10,000	ONGOING
XXX-10-240-C500-574	PRC CONTROL GATE	8,000	0		8,000	ONETIME
531-10-241-0-5003	OUTDOOR EVENTS SUPPORT	8,300	5,000	REVENUE	3,300	ONGOING
618-10-244-C540-9415	FOOD CONCESSION REVENUE REDUCTION	2,380	0		2,380	ONGOING
232-10-244-C54X-50X	ARENAS MAINTENANCE	15,000	7,500	FUTARRES	7,500	ONGOING
XXX-10-244-C550-XXX	CAPITAL NEWS CENTRE MAINTENANCE	6,500	0		6,500	ONGOING
311-10-245-0-001	STRATEGIC PLAN FOR SENIORS SERVICES	20,000	0		20,000	ONETIME
XXX-10-245-0-XXX	WATER STREET SENIORS CENTRE SOCIETY	2,740	0		2,740	ONGOING
XXX-10-246-0-6401	PROGRAM DEV.-CAPITAL NEWS CENTRE	36,240	31,240	REV/RES	5,000	ONGOING
232-10-246-C560-5098	KING STADIUM REPAIRS	8,100	8,100	KINGRES	0	ONETIME
113-10-246-C561-513	SOFTBALL BASE REPLACEMENT PROGRAM	3,400	3,400	SPORTRES	0	ONGOING
252-10-246-C562-5056	ELKS STADIUM LIGHT CONTROL UPGRADE	3,500	3,500	ELKSRES	0	ONETIME
XXX-10-246-C562-509	ELKS STADIUM MAINTENANCE	12,600	10,000	ELKSRES	2,600	ONGOING
232-10-246-C565-50X	APPLE BOWL MAINTENANCE	4,000	4,000	REVENUE	0	ONGOING
XXX-10-246-C56X-045	SPORTSFIELD MAINTENANCE	10,000	0		10,000	ONGOING
XX1-10-248-C771-6XXX	BANKHEAD-SCOPE OF PROGRAM ADJ	104,000	104,000	REVENUE	0	ONGOING
252-10-24X-C5XX-574	INCREASED SECURITY-RUTLAND SPORTSFIELD	5,100	1,500	FUTARRES	3,600	ONGOING
XXX-10-251-0-XXX	ACTIVE COMMUNITIES MOVEMENT	12,000	0		12,000	ONETIME
466-10-259-0-7857	CANADA DAY CELEBRATION	7,500	0		7,500	ONGOING
252-10-261-0-630	PARKS ALIVE LEGACY SERIES	10,000	0		10,000	ONGOING
26X-10-2XX-XXX-588	UTILITY COST ADJUSTMENTS*	(2,811)	0		(2,811)	ONGOING
XX-10-XXXX-C564-XXX	MISSION DISTRICT PARK-ARTIFICIAL FIELD*	16,980	12,200	REVENUE	4,780	ONGOING
DEPARTMENT TOTALS		311,529	190,440		121,089	

**2005 EXPENDITURE REDUCTION SUMMARY  
FINANCIAL PLAN  
BY DEPARTMENT**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>GROSS AMOUNT</u>	<u>REVENUE</u>	<u>FUNDING SOURCE</u>	<u>NET AMOUNT</u>	<u>ONE-TIME ONGOING</u>
<b>RECREATION</b>						
XXX-10-25X-0-XXXX	TREE OF HOPE & COUPON BOOK	46,750	46,750	REVENUE	0	ONGOING
466-10-245-0-001	BC SENIOR GAMES	20,000	0		20,000	TWO YEAR
252-10-263-0-611	SPORT EVENT BIDDING	20,000	20,000	REVENUE	0	ONGOING
XXX-10-240-C5XX-224	GST REDUCTION	920	0		920	ONGOING
DEPARTMENT TOTALS		87,670	66,750		20,920	



CITY OF KELOWNA  
 2005 CAPITAL BUDGET SUMMARY  
 GENERAL FUND  
 PROVISIONAL BUDGET



CHARTFIELD	DESCRIPTION	TAXATION	SURPLUS/ RESERVES	DEBENTURE OTHR BORRW	FED / PROV FUNDING	DEV/COMM OTHR CONTRB	UTILITY REVENUE	TOTAL
<b>RECREATION</b>								
1. 10-270-C5000-Q5010	SECURE LOCKABLE CABINETS	2,500	0	0	0	0	0	2,500
2. 10-270-C5015-Q7508	PRC POOL - MECHANICAL LIFT	3,500	0	0	0	2,000	0	5,500
3. 10-270-C5018-Q7564	TREADMILLS	28,000	0	0	0	0	0	28,000
4. 10-270-C5023-Q7563	PRC-UPPER BODY EXERCISE MACHINE	10,500	0	0	0	0	0	10,500
5. 10-270-C5025-Q7503	PRC - SWIMMING POOL EQUIPMENT	6,000	0	0	0	0	0	6,000
6. 10-270-C5026-Q7568	PRC - AQUATIC EXERCISE STATIONS	10,000	0	0	0	0	0	10,000
7. 10-270-C5027-Q6100	PRC - AQUATIC SOUND SYSTEM	8,000	0	0	0	0	0	8,000
8. 10-270-C5028-Q7570	PRC - WEIGHT ROOM SOL-AIR UNIT	5,000	0	0	0	0	0	5,000
9. 10-270-C5029-Q3508	PRC - SECURITY SURVEILLANCE	10,000	0	0	0	0	0	10,000
10. 10-270-C5030-Q7502	PRC - SCULPTURE REHAB	2,000	0	0	0	0	0	2,000
11. 10-270-C5450-Q5465	RUTLAND ARENA FLR CLEANING EQT.	12,800	0	0	0	0	0	12,800
12. 10-270-C5650-Q6100	APPLE BOWL SOUND SYSTEM	10,000	15,000	0	0	0	0	25,000
DEPARTMENT PRIORITY 1 TOTALS		108,300	15,000	0	0	2,000	0	125,300

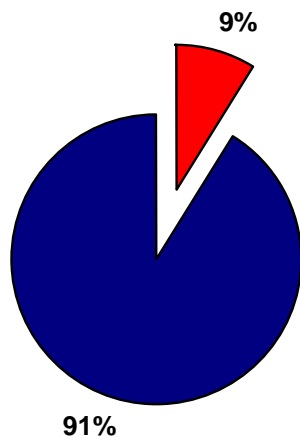
**GENERAL FUND**

**PARKS**

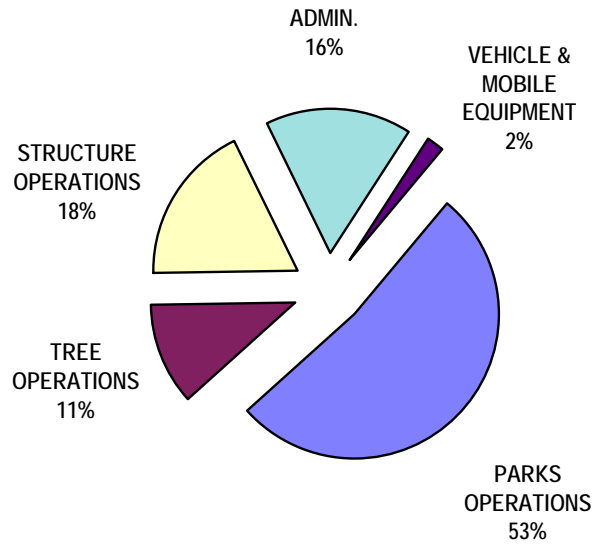
David Graham - Director of Parks & Leisure Services  
 Joe Creron - Parks Manager

**Percent of General Fund Operating**

Parks = \$5.4 Million



**Division Summary**



General Fund Operating = \$62.4 Million

**Department Overview**

	Revised Adopted 2004	Financial Plan 2005	Change from Prior Year	Percent Change
<b>Taxation Expenditures</b>				
<b>Net Operating</b>	4,978,314	5,490,917	512,603	10.3%
<b>Capital</b>	2,791,950	4,192,200	1,400,250	50.2%
<b>Total Taxation Expenditure</b>	7,770,264	9,683,117	1,912,853	24.6%
<b>Authorized Positions</b>	48.2	49.7	1.6	3.2%

# PARKS

## DEPARTMENT GOALS

The Parks Division is dedicated to achieving the following goals:

- making Kelowna the most beautiful City of it's size in Canada
- making Kelowna the City of Choice for the quality and variety of our outdoor spaces, amenities and activities
- to enhance park program opportunities that cater to a wide range of interests, demographic groups, socio-economic groups and levels of ability
- promoting community development by enhancing community input and participation so that parks remain the focal point of neighbourhood activity, pride and personal interaction
- enhancing the ability of our parks to respond to and sustain a variety of outdoor events and festivals
- enhancing our beach assets by making them more attractive, accessible, safer and more user friendly
- expanding our linear park system to link communities and provide safe and enjoyable recreational use of our trails
- enhancing the environmental health of our community through effective and efficient urban forestry and integrated pest management practices
- commitment to providing professional Death Care service to the community at Kelowna Memorial Park Cemetery through product research and development, excellent customer service, effective operations, and long-term management of the Perpetual Care Fund to achieve self-sufficiency.
- increasing the efficiency of our operations through enhanced coordination with other Divisions and Departments
- to continually strive for innovation in acquiring, planning, constructing, maintaining & operating parks in an efficient, timely and cost effective manner
- continued growth in building strong, community based partnerships that will add value to existing services
- providing a stimulating environment where staff can enhance skills to meet community needs effectively
- maintaining a high level of customer satisfaction as measured by the City of Kelowna's Citizen Survey
- to continually undertake research to explore and evaluate more efficient ways of improving the quality of life in our community and how we provide it

### Benefits

The active and leisure opportunities provided by parks are an essential service that has many **social, health, and economic benefits**. Other benefits include enhanced personal fitness, health and balanced human development. Our green infrastructure ensures a healthier natural environment that is essential to our ecological survival. Other beneficial aspects of parks include educational opportunities, cultural opportunities and stimulating events and activities. Access and enjoyment of our park system is free to all, bringing equal opportunities to all residents from all walks of life. These benefits are the building blocks in developing a strong and healthy community and civic pride. They result in reduced health care, social services and policing/judicial costs while generating significant economic activity and enhanced tourism.

## CURRENT YEAR STRATEGIC OBJECTIVES

### **Finance**

1. Create custom reports to meet specific Park Division needs.
2. Investigate different revenue opportunities and services at the Cemetery.
3. Continue to review existing operations and seek other forms of funding alternatives for service delivery.
4. Review maintenance contracts to improve service levels and ensure cost efficiencies.
5. Review in-house programs and procedures to improve service levels and cost efficiencies.

### **Human Resources**

1. Continue improving operation efficiencies from input supplied by staff.

2. Continue to train staff in horticulture, customer service and safety to enhance productivity and quality.
3. To investigate different opportunities aimed at improving our ability to service the public.
4. Increase management training and effectiveness on existing systems (TRM, PeopleSoft, etc).

**Products and Services**

1. Completion of the Parks and Recreation Master Plan.
2. Completion of the City of Kelowna Linear Park Plan.
3. (Budget sensitive) completion of Bellevue Creek and Gopher Creek Linear Park Plans.
4. Enhance public safety and security in our parks and natural areas.
5. Enhance public awareness in the benefits of civic beautification and liveable city initiatives.
6. Construction of two artificial turf sport fields at Mission Recreation Park.
7. Construction of Quilchena Park.
8. Trail and parking improvements in Knox Mountain Parks.
9. Continue to improve water quality at beach sites that is impaired by the abundance of waterfowl.
10. Continued improvement to ensuring public safety at beaches and beach access to parks.
11. Continued development of the Integrated Pest Management Plan.
12. Continue collecting tree inventory information, to serve as the foundation for developing an Urban Forestry Management Plan.

**Image**

1. Implement a Park Host Program for beaches and waterfront parks.
2. Develop a Parks brochure outlining the locations of parks and the benefits to the community.

**Partnerships**

1. Enhance public involvement in shaping the future of our park system.
2. Develop and accomplish a Cemetery Heritage Program to celebrate the Kelowna Centennial by "Marking Our Past" ... a partnership project with the Okanagan Heritage Society and the Kelowna Genealogy Society.
3. Promote partnerships focused on community need and reducing the reliance on taxation.

**Research & Development**

1. Continue to work with Olds College to test new methods of environmentally friendly pest control.
2. Research better products and methods of turf management/irrigation.
3. Research the feasibility of developing a Botanical Garden to promote tourism, garden recreation, public education, and civic beautification.

## PARKS

### *Department ID Section Descriptions*

#### **PARKS OPERATIONS**

Operations is responsible for the day-to-day management and maintenance of our parks amenities. The program is designed to set and implement sustainable maintenance standards that ensure an aesthetic quality and public safety/security in our parks.

#### **CEMETERY OPERATIONS**

Cemeteries is responsible for planning, design, development, marketing and administration of the City's cemetery assets and programs.

#### **URBAN FORESTRY & INTEGRATED PEST MANAGEMENT**

Urban Forestry is responsible for developing and managing our urban and natural open space tree amenities in order to enhance the economic, social, aesthetic and environmental well being of the community.

#### **DESIGN & CONSTRUCTION**

Design and Construction is responsible for setting the standards of park development and coordinating the design and construction of park spaces that meet the standards set.

#### **PLANNING & ADMINISTRATION**

Planning and Administration is responsible for long range park planning and the coordination and administration of the Division's policies and procedures. The program is designed to assess current and future park needs and provide the park space, organization, and programs required to meet the community's needs.

### **PERFORMANCE MEASURES**

<b>PROGRAM INPUT MEASURES</b>		<b>Actual 2003</b>	<b>Revised Adopted 2004</b>	<b>Financial Plan 2005</b>
3604	PARKS OPERATIONS	2,532,643	2,515,598	2,862,326
3605	TREE OPERATIONS	518,347	552,210	626,982
3606	CEMETERY OPERATIONS	0	0	0
3607	STRUCTURE OPERATIONS	856,117	928,569	993,395
3613	ADMINISTRATION	746,806	872,706	897,238
3616	VEHICLE & MOBILE EQUIPMENT	99,149	109,231	110,976
<b>Total Net Operating Expenditures</b>		<b>4,753,063</b>	<b>4,978,314</b>	<b>5,490,917</b>

# PARKS

## PERFORMANCE MEASURES

	Actual 2003	Estimated 2004	Proposed 2005
<b>PROGRAM OUTPUTS</b>			
# of sport fields maintained	60	60	62
# of hectares of park maintained	722	722	725
# of outdoor events supported	80	96	100
# of urban trees pruned - large	1,437	1,450	1,450
# of urban trees pruned - small	837	3,900	3,000
# of trees planted by Parks and partners	2,890	1,000	35,000*
# of funerals administered	441	450	459
# of hectares of DCC park acquired	5	0	1
# of hectares of DCC Park developed	2.7	8.3	1.2
# of development applications reviewed	509	570	680
# of service requests administered	1,412	1,663	1,927
\$ of partnerships generated	\$413,500	\$2,700,000	\$1,758,000
<b>PROGRAM OUTCOMES</b>			
% reduction of pesticide use versus 10-year average use	53%	80%	80%
# of hectares of DCC park developed compared to City standard of 2.2 ha per 1000 pop growth	-1.7	3.9	-3.2
% of development applications responded on schedule	98%	99%	100%
<b>EFFICIENCY MEASURES</b>			
Cost to maintain all parks per capita	\$45.92	\$47.04	\$47.33
Average cost to maintain parks per hectare	\$6,583	\$6,873	\$7,050
% of total burial interments within Memorial Cemetery Park of regional deaths	59%	60%	61%
% of total cremation interments within Memorial Cemetery Park of regional deaths	24%	24%	25%
Number of full-time equivalent staff per hectare of parkland	0.06	0.07	0.07
<b>CUSTOMER SATISFACTION</b>			
% of population agreeing that our parks are clean and well maintained	92%	94%	95%
% of service requests closed within 5 days	62%	60%	65%
<b>INNOVATION AND LEARNING</b>			
# of environmentally friendly products/techniques tested	3	3	4
Average hours of training taken by Parks staff	34	25	24
Number of new ideas generated directly from staff (Request to Suggest forms)	10	7	10

\* Releaf program being developed with the School District to replant 100,000 trees in areas affected by the Okanagan Mountain Park fire.

## **PARKS DIVISION SUMMARY**

### **REVENUES / EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2003</b>	<b>REVISED ADOPTED 2004</b>	<b>FINANCIAL PLAN 2005</b>
<b><u>REVENUE</u></b>			
FEES AND CHARGES	(968,062)	(925,134)	(925,134)
OTHER REVENUE	(95,591)	(80,763)	(90,083)
TRANSFERS FROM FUNDS	(130,524)	(32,521)	(104,420)
Special (Stat Reserve) Funds	(26,261)	(30,000)	(30,000)
Development Cost Charge Funds			
Accumulated Surplus	(104,263)	(2,521)	(74,420)
<b>TOTAL REVENUE</b>	<b>(1,194,177)</b>	<b>(1,038,418)</b>	<b>(1,119,637)</b>
<b><u>EXPENDITURES</u></b>			
SALARIES & WAGES	2,666,295	2,902,273	3,075,756
INTERNAL EQUIPMENT	272,057	388,154	419,174
MATERIAL & OTHER	1,061,179	901,871	1,082,563
CONTRACT SERVICES	1,434,883	1,346,510	1,560,110
DEBT			
INTERNAL ALLOCATIONS			
TRANSFERS TO FUNDS	512,825	477,924	472,951
Special (Stat Reserve) Funds	324,777	314,524	314,524
Development Cost Charge Funds			
Accumulated Surplus	188,048	163,400	158,427
<b>TOTAL EXPENDITURES</b>	<b>5,947,239</b>	<b>6,016,732</b>	<b>6,610,554</b>
<b>NET OPERATING EXPENDITURES</b>	<b>4,753,063</b>	<b>4,978,314</b>	<b>5,490,917</b>
<b><u>CAPITAL EXPENDITURES</u></b>			
FROM TAX DEMAND	3,006,551	2,791,950	4,192,200
OTHER FUNDING SOURCES	6,252,727	9,527,780	9,289,240
<b>GROSS CAPITAL EXPENDITURES</b>	<b>9,259,278</b>	<b>12,319,730</b>	<b>13,481,440</b>
<b>NET OPERATING &amp; CAPITAL EXP.</b>	<b>14,012,341</b>	<b>17,298,044</b>	<b>18,972,357</b>

#### **AUTHORIZED F.T.E. POSITIONS**

	<b>BUDGETED FTE'S 2003</b>	<b>ACTUAL 2003</b>	<b>REVISED ADOPTED 2004</b>	<b>FINANCIAL PLAN 2005</b>
<i>Salaried</i>	10.0	9.5	10.0	10.0
<i>Hourly</i>	37.5	36.8	38.2	39.7
<i>Contract</i>				

## PARKS

Description of Program Changes	2005 Gross Cost Change	2005 Net Impact	2005 FTE
1) Annualized 2004 budget cost	\$35,140	\$35,140	0.3
2) Salary Adjustments	\$68,483	\$68,483	
3) City Taxes on Parks	\$4,600	\$4,600	
4) Miscellaneous Adjustments	\$1,081	\$1,081	
5) 2005 Supplementals	\$283,952	\$282,949	1.3
<b>Total Changes for 2005</b>	<b>\$393,256</b>	<b>\$392,253</b>	<b>1.6</b>
<b>Unfunded 2005 Requests</b>			
1) 2005 Supplementals	\$98,220	\$98,220	
<b>Total Unfunded for 2005</b>	<b>\$98,220</b>	<b>\$98,220</b>	<b>0.0</b>



**2005 SUPPLEMENTAL REQUEST SUMMARY  
FINANCIAL PLAN  
GENERAL FUND PRIORITY 1 - BY DEPARTMENT**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>GROSS AMOUNT</u>	<u>REVENUE</u>	<u>FUNDING SOURCE</u>	<u>NET AMOUNT</u>	<u>ONE-TIME ONGOING</u>
<b><u>PARKS</u></b>						
XXX-10-3601-0-048	PARKS WASHROOM MAINTENANCE	21,300	0		21,300	ONGOING
XXX-10-3604-0-040	NOXIOUS WEED CONTROL	12,000	0		12,000	ONGOING
XXX-10-3604-0-044	GOOSE CONTRACTORS	32,000	0		32,000	ONGOING
231-10-3604-0-046	MECHANICAL BEACH CLEANING	25,000	0		25,000	ONGOING
XXX-10-3604-0-047	SPECIAL EVENTS-PARADE SUPPORT	6,960	0		6,960	ONGOING
252-10-3604-0-049	PARK SECURITY	40,000	0		40,000	ONGOING
521-10-3604-0-132	WETLAND EDUCATIONAL SIGNS	3,000	0		3,000	ONGOING
252-10-3605-0-055	VEGETATION MANAGEMENT-RURAL ROADS	10,000	0		10,000	ONETIME
XXX-10-3605-0-XXX	URBAN FORESTRY	25,320	0		25,320	ONGOING
XXX-10-3607-0-074	BLEACHER REPAIR	3,500	0		3,500	ONGOING
311-10-3613-0-131	REGIONAL GOOSE MANAGEMENT PLAN	10,000	0		10,000	ONETIME
XXX-10-360X-0-0XXX	GLENMORE RD MEDIAN	13,250	0		13,250	ONGOING
XXX-10-360X-0-0XX	SPECIAL EVENT MAINTENANCE	14,600	0		14,600	ONGOING
XXX-10-360X-0-0XX	GLENMORE SPORTSFIELDS	3,020	0		3,020	ONGOING
XXX-10-360X-0-0XX	QUARRY PARK	36,310	0		36,310	ONGOING
26X-10-360X-0-588	<i>UTILITY COST ADJUSTMENTS*</i>	6,492	1,003	CEMETRES	5,489	ONGOING
XXX-10-36XX-0-XXX	PROVIDENCE PARK MAINTENANCE	3,670	0		3,670	ONGOING
XXX-10-36XX-0-XXX	BEN LEE PARK	8,360	0		8,360	ONGOING
XXX-10-36XX-0-XXX	UNION ROAD MEDIAN	5,850	0		5,850	ONGOING
<b>DEPARTMENT TOTALS</b>		<b>280,632</b>	<b>1,003</b>		<b>279,629</b>	

CITY OF KELOWNA  
2005 CAPITAL BUDGET SUMMARY  
GENERAL FUND  
PROVISIONAL BUDGET



CHARTFIELD	DESCRIPTION	TAXATION	SURPLUS/ RESERVES	DEBENTURE OTHR BORRW	FED / PROV FUNDING	DEV/COMM OTHR CONTRB	UTILITY REVENUE	TOTAL
<b><u>PARKS - Priority 1</u></b>								
1. 10-190-L5000	PARKLAND ACQUISITION	438,300	2,483,700	0	0	0	0	2,922,000
2. 10-190-L5200	PARKS LAND-NATURAL/LINEAR	164,000	0	0	0	311,000	0	475,000
3. 10-190-L5800	WATERFRONT PARKLAND	250,000	0	0	0	0	0	250,000
4. 10-190-P5201	RUTLAND LINEAR PATHWAY	0	325,000	0	0	0	0	325,000
5. 10-3600-P012	IRRIGATION SYSTEM UPGRADES	48,000	0	0	0	0	0	48,000
6. 10-3600-P021	BOULEVARD TREE PLANTING	30,000	0	0	0	25,000	0	55,000
7. 10-3600-P024	CITY TREE INVENTORY	10,000	0	0	0	0	0	10,000
8. 10-3600-P0261	INTERPRETIVE STATION	25,000	0	0	0	100,000	0	125,000
9. 10-3600-P027	SEEDLINGS-BURNED CITY PROPERTIES	25,000	0	0	0	0	0	25,000
10. 10-3600-P028	PARKS RESEARCH	10,000	0	0	0	0	0	10,000
11. 10-3600-P032	PARK FURNITURE	30,000	0	0	0	0	0	30,000
12. 10-3600-P036	PARK LIGHTING	74,000	0	0	0	0	0	74,000
13. 10-3600-P040-Q	SMALL POWER TOOLS	7,000	0	0	0	0	0	7,000
14. 10-3600-P040-Q	MISC. PARKS EQUIPMENT	62,000	0	0	0	0	0	62,000
15. 10-3600-P051	PARK FENCING	5,000	0	0	0	5,000	0	10,000
16. 10-3600-P070	PARTNERS IN PARKS	112,000	0	0	0	112,000	0	224,000
17. 10-3600-P072	PRE-BUDGET DESIGN PROPOSALS	75,000	0	0	0	0	0	75,000
18. 10-3600-P099	MISC. PARKS REQUIREMENTS	0	0	0	0	15,000	0	15,000
19. 10-3600-P268	CEMETERY HERITAGE SECTIONS	25,000	0	0	0	0	0	25,000
20. 10-3600-P274	CRAWFORD ESTATES BIKE PARK	10,000	0	0	0	15,000	0	25,000
21. 10-3600-P276	QUARRY PARK	200,000	0	0	0	400,000	0	600,000
22. 10-3600-P279	CUL-DE-SAC LANDSCAPING	16,000	0	0	0	0	0	16,000
23. 10-3600-P436	JOHNSON ROAD SPORTFIELD	6,500	0	0	0	0	0	6,500
24. 10-3630-P590	MILL CREEK LINEAR PARK	400,000	0	0	0	0	0	400,000
25. 10-3630-P5901	MILL CREEK BRIDGES AT ENTERPRISE	8,000	0	0	0	0	0	8,000
26. 10-3640-P251	CHICHESTER PARK	35,000	0	0	0	0	0	35,000
27. 10-3640-P5065	FUEL MODIFICATION	130,000	0	0	150,000	0	0	280,000
28. 10-3640-P5066	KNOX MTN. PARK - ACCESS	68,600	0	0	0	0	0	68,600
29. 10-3640-P5067	KNOX MTN. TRAIL MAP/KIOSK	5,000	0	0	0	5,000	0	10,000
30. 10-3660-P150	BEN LEE PARK	167,000	0	0	0	0	0	167,000
31. 10-3660-P330	EDITH GAY PARK - TENNIS COURT	38,000	0	0	0	0	0	38,000
32. 10-3660-P505	KNOWLES PARK IMPROVEMENTS	36,000	0	0	0	0	0	36,000
33. 10-3670-P5973	MISSION REC. PARK - WETLANDS	20,000	0	0	0	0	0	20,000
34. 10-3670-P5974	MISSION REC. PARK - SPORTSFIELDS	1,250,000	550,000	0	0	0	0	1,800,000
35. 10-3670-P7003	PRC - HAMMER THROW FENCE	8,700	0	0	0	0	0	8,700
36. 10-3680-P1081	BEACH ACCESSES	40,000	0	0	0	0	0	40,000
37. 10-3680-P2442	CEDAR CREEK PARK BOAT LAUNCH	1,800	0	0	0	0	0	1,800
38. 10-3680-P260	CITY PARK	200,000	0	0	0	0	0	200,000
39. 10-3680-P2604	CITY PARK - CENOTAPH	0	100,000	0	0	550,000	0	650,000
40. 10-3680-P9305	WATERFRONT PARK IMPROVEMENTS	36,300	0	0	0	0	0	36,300
41. 10-3690-P031	PLAYGROUND/SPORTSFIELD EQP'T	40,000	17,500	0	0	0	0	57,500
42. 10-3800-P2681	CEMETERY WATER STATIONS	0	7,000	0	0	0	0	7,000
43. 10-3800-P2682	CEMETERY- PHASE 2 ROAD/PRKG. LOT	0	60,000	0	0	0	0	60,000
44. 10-3800-P2683	CEMETERY SURROUND FENCING	0	60,000	0	0	0	0	60,000
<b>DEPARTMENT PRIORITY 1 TOTALS</b>		<b>4,107,200</b>	<b>3,603,200</b>	<b>0</b>	<b>150,000</b>	<b>1,538,000</b>	<b>0</b>	<b>9,398,400</b>